

EMPLOYMENT NOVA SCOTIA (Career Connections)

Client Referral for Labour Market Information (LMI)

Employment Nova Scotia, in partnership with Career Connections, requires clients to complete Labour Market Research for the career you wish to pursue. **This includes: contacting (3) employers, employees, or former students, in this field to make a more informed decision.**

Client Career Goal: _____ Interview Date: _____
Training Institution: _____ Course Name: _____

To be completed by person being interviewed:

Name/Title of Contact/Company: _____

1. Type of Position, as related to client career goal: _____
2. Main Duties: _____
3. Are any of the following required for employment in this industry?
Criminal Record Check ___ Driver's Abstract ___ Access to a vehicle ___ Bondable ___ Vulnerable Sector Check ___
4. Would you hire a person with either a Criminal Record or negative Vulnerable Sector check for this position?
Yes ___ No ___ Depends ___ (explain) _____
5. What are the job opportunities for this occupation, now and in the future? _____
6. Do employees generally start out permanent, casual, term, seasonal or part time? _____
7. Is high school necessary (or GED)? What post-secondary, if any, is necessary to gain employment in this occupation? _____
8. Do you feel that the training (and the training institution) I am considering will qualify me for this occupation?

9. Are there any other training institutions or programs you would suggest? _____
10. What are the working conditions for this position, including hours of work? _____
11. What is the salary range for this position? Starting \$ _____ Max \$ _____
12. What opportunities for advancement are there in this occupation? _____
13. What personal qualities are important to being successful in this job? _____
14. Do you have any additional information / comments you would like to include? _____

For information about the Labour Market, please visit the following website

www.careers.novascotia.ca

For Skills Development applications, in addition to the Labour Market Information Template completed by the client, the case manager/client should also include a printout (approximately 3 pages) on the actual position the client will be qualified to do upon completion of the training (general duties, employment opportunities, wages etc for the specific position i.e. CCA).